



CHELMSFORD COMMUNITY EDUCATION

170 Dalton Road
Chelmsford, Massachusetts 01824
Phone: 978-251-5151 ♦ Fax: 978-251-5154
www.ChelmsfordCommunityEducation.org

2011 - 2012

LION'S PRIDE TODDLER / PRESCHOOL CHILDCARE



Program:

Lion's Pride Childcare is a warm, safe and secure learning environment for children from 18 months of age to those ready to begin kindergarten. The program includes daily activities and opportunities for your child to grow, play and explore in an interactive environment that will stimulate development during these early years.

Philosophy:

Our philosophy is founded upon the belief that play is a vital role in each child's physical, social, emotional and academic development. Young children are active participants in learning as they share with us a genuine excitement and love for learning. Teachers foster independence and self-awareness through organized activities and free play.

We value the role of parents as primary caregivers through open communication. The parent/teacher relationship is crucial as we support children and families throughout the year. Lion's Pride is a place where children are valued as unique individuals as they learn through hands-on experiences.

Location:

CommEd Center, 170 Dalton Road, Chelmsford, MA 01824 (Westlands School building)

Times & Dates:

We operate on the school calendar, and are open from 6:30 am to 4:30 pm on the 180 school days, the full professional development day, the teacher workday before school opens, and the day after school ends.

Snow, Delayed Opening

We are not open on days when Chelmsford Public Schools are closed. On delayed openings, our program will open at 8:30, instead of 6:30. If school is dismissed early, we expect that you would pick your child up as soon as possible.

Staff:

The staff consists of a Teacher and a Teacher Aide in each room, all of whom are under the direction of a Supervisor/Teacher. In addition, we occasionally have the services of high school and college students.

Facilities:

Cozy Cubs Room for toddlers from 18 months to 2.8 years old (maximum 9 children).

Lion's Pride Room for preschoolers from age 2.9 to those children ready to enter kindergarten (maximum 20 children).

Children will be divided into the two classrooms during the curriculum portion of the day, and will be joined together for socialization, modeling and playtime.

Our facilities also offer an area for indoor play, use of the cafeteria, gymnasium, and the outdoor playground and field.

Cost:

Cozy Cubs: Toddlers (18 months to 2.8 years):	\$9,900 annually (5 days/week)
	\$6,900 annually (3 days/week)
	\$4,800 annually (2 days/week)

Lion's Pride: Preschoolers (2.9 years to entering kindergarten):	\$8,800 annually (5 days/week)
	\$6,100 annually (3 days/week)
	\$4,250 annually (2 days/week)

Tuition is billed in ten equal payments September through June, and is due on the first day of the upcoming month. A one-time non-refundable \$10 registration fee is due with the first month's payment.

Curriculum:

Our curriculum provides opportunities for your child to develop motor, language and social skills, and to foster independence. We emphasize a positive, safe, secure learning environment to help the children grow during this special stage of their development.

The children have separate areas for creative play, block area, circle time, writing center, math and science exploration, art, music and sensory play. In addition, we are providing a large room for indoor play on days when weather prevents us from taking the children outside.

Enrollment: Children must be registered for the full school year, the full professional day, and the teacher workdays before and after school starts/ends.

There are no adjustments in the monthly tuition if your child is sick or does not attend for another reason. A parent may terminate his or her child's participation in the program by giving one month's notice to Chelmsford Community Education, 170 Dalton Road, Chelmsford, MA 01824. Where proper notice is given, parents only will be responsible for paying services actually rendered to their child. The monthly fee will be pro-rated to the time that the child participated in the program.

Transportation: Provided by parents.

Lunch & Snacks: In addition to drinks and snacks twice a day, we provide a hot lunch for the children. The lunches are the same hot lunches that the School Department offers to the elementary schools. You will receive menus in advance. The food we serve has been checked to ensure that it is peanut-free. You are welcome to send a lunch with your child if the offered selection is not to your child's liking or he or she is allergic to the ingredients.

First Aid & Emergencies: A Registered Nurse is scheduled to be on duty from 8:15 am to 3:15 pm and treatment will be given to your child as needed. In the event of an emergency, you will be notified immediately. Please be sure to keep your emergency contact information up-to-date.

Late Policy: A late pick-up fee will be assessed at the rate of \$10 for each 15 minutes or portion thereof. Unfortunately, if you are consistently late in picking up your child, you will be asked to find alternate childcare arrangements.

Clothing & Supplies: The following items should be labeled and provided by the parents. An adequate supply is needed at all times because there are no spares available. All items are stored separately for your child. Not all items may be needed for your child.

2 complete sets of clothing, including socks and underwear	Blanket
Outer wear	Small pillow
Disposable diapers	Crib sheet
Ointment/powder	Wipes
3 4x6 photos (used to label cubby, etc.)	Sunscreen (optional)

Proper attire is required for children in order to participate in outdoor cold weather activities. Children may not go outside without warm clothing. Staff will set a good example and dress appropriately. Parents whose children are not dressed appropriately will be reminded to send their children to school dressed correctly for cold weather play.

We are a hands-on classroom. Please make sure you send your child in comfortable clothing that they can play in and get messy. Our playground is covered in bark mulch. We request that all children wear closed toe shoes, preferably sneakers.

Personal Toys: We discourage bringing personal toys to our program, as we cannot be responsible for them. An exception can be made if your child requires a "napping" toy.

Registration: Applications for the Chelmsford Public School's Lion's Pride Program will be accepted on a first-come, first-served basis.

Statement of Non-Discrimination: The District shall not discriminate against or exclude any person from participation herein on grounds of race, color, religious creed, national origin, sex, sexual orientation, which shall not include persons whose sexual orientation involves minor children as the sex object, age, genetic information, ancestry, children, marital status, veteran status or membership in the armed services, the receiving of public assistance, and handicap; and the District shall take affirmative actions to insure that workers are employed, and that employees are treated during their employment, without regard to race, color, religious creed, national origin, sex, sexual orientation, which shall not include persons whose sexual orientation involves minor children as the sex object, age, genetic information, ancestry, children, marital status, veteran status or membership in the armed services, the receiving of public assistance, and handicap.

CORI Screening: Those individuals having direct and unsupervised contact with children will be subject to mandatory Criminal Offender Registry Information (CORI) screening.

Parent Handbook: Many more details regarding our program are available in the Lion's Pride Parent Handbook, which will be provided to parents.



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2011-2012 Application for the Lion's Pride Toddler / Preschool Day Care

<i>Check one</i>	<i>Age as of 10/1/2011</i>	<i>Days/Week</i>	<i>Please circle days requested.</i>					
<input type="checkbox"/>	18 months – 2.8 years	5 Days/Week					\$990 per month (September-June)	
<input type="checkbox"/>	18 months – 2.8 years	3 Days/Week	M	Tu	W	Th	F	\$690 per month (September-June)
<input type="checkbox"/>	18 months – 2.8 years	2 Days/Week	M	Tu	W	Th	F	\$480 per month (September-June)
<input type="checkbox"/>	2.9 – entering kindergarten	5 Days/Week						\$880 per month (September-June)
<input type="checkbox"/>	2.9 – entering kindergarten	3 Days/Week	M	Tu	W	Th	F	\$610 per month (September-June)
<input type="checkbox"/>	2.9 – entering kindergarten	2 Days/Week	M	Tu	W	Th	F	\$425 per month (September-June)



Child's Name _____

Address _____ City _____ State _____ Zip _____

Home Phone _____ Age _____ Sex _____ Date of Birth _____

Parent/Guardian 1 _____ Cell Phone _____

Relationship _____ Business Phone _____

Parent/Guardian 2 _____ Cell Phone _____

Relationship _____ Business Phone _____

Family's Primary Email _____

Emergency contacts:

1) Name _____ Relationship _____

Phone _____ Phone _____

2) Name _____ Relationship _____

Phone _____ Phone _____

Does your child have any special needs? Yes _____ No _____

If so, please indicate _____

The children in our programs are filmed occasionally for news or advertising purposes. Do you give your permission for your child's picture to be used for these purposes? Yes _____ No _____

Date _____ Parent's Signature _____

First Month's Tuition + \$10 registration due with this application.

Check # _____ (payable to *Town of Chelmsford / CommEd*) enclosed for: \$ _____

OR

Credit Card Information: Card # _____ Exp. Date _____

Visa () MasterCard () Print name on card _____

Signature _____ Date _____

PLEASE READ AND SIGN THE INDEMNIFICATION PROVISION & PARENTAL CONSENT ON THE REVERSE SIDE OF THIS FORM.

CHELMSFORD PUBLIC SCHOOLS
2011 / 2012 LION'S PRIDE TODDLER / PRESCHOOL DAY CARE

INDEMNIFICATION PROVISION

The enrolling parents shall compensate the Town of Chelmsford and the Chelmsford Public Schools for all damage to Town property of any nature arising out of their child's participation in the program. To the fullest extent permitted by law, the parents shall indemnify, defend, and hold harmless the Town of Chelmsford and the Chelmsford Public Schools and all of their officers, employees, boards, commissions, committees, agents and representatives from and against all claims, causes of action, suits, costs, damages, and liability of any kind which arise out of the negligence or willful misconduct of the child or which relate to personal injury or property damage suffered by the child. Neither the Town of Chelmsford nor the Chelmsford Public Schools nor their officers, employees, boards, committees, commissions, agents and representatives shall be under any personal obligation or incur any personal liability by reason of the provision of services to the child or the violation of any Federal, Massachusetts or Town of Chelmsford statute, by-law, rule, regulation, order or directive, or which relates to personal injury or property damage suffered by the child in conjunction with his or her participation in the program.

CHELMSFORD PUBLIC SCHOOLS, 2011 / 2012

PARENTAL CONSENT, RELEASE FROM LIABILITY AND INDEMNITY AGREEMENT

I/we, the undersigned parent(s)/guardian(s)/legal representative(s) of (student's name:) _____, a minor, do hereby consent to his/her participation in the Lion's Pride Child Care Program, which is a voluntary program, and in consideration of his/her being permitted to so participate, I/we, on behalf of ourselves/our heirs, our agents and our representatives, and on behalf of (student's name:) _____ do forever RELEASE, acquit, discharge, and covenant to hold harmless the Chelmsford Public Schools, and its boards, commissions, committees, officers, employees, servants, agents and representatives including without limitation members of the Chelmsford School Committee and employees of the Chelmsford Public Schools, from and against any and all claims, demands, causes of action, charges, lawsuits, loss of services, compensation, costs, including without limitation attorney's fees, damages and/or liability of any kind, in any way arising out of or resulting from, directly or indirectly, all known or unknown personal injuries or property damage or death, which I/we may now have or hereafter have as the parent(s)/guardian(s)/legal representative(s) of said minor, as well as any claims, demands, causes of action, charges, lawsuits, loss of services, compensation, costs, including without limitation attorney's fees, damages and/or liability of any kind, which said minor has or hereafter may acquire, either before or after he/she reaches the age of majority, in any way arising out of or resulting from, directly or indirectly, his/her participation in the Lion's Pride Child Care Program.

Signature of Parent/Guardian/Legal Representative

Dated