



CHELMSFORD COMMUNITY EDUCATION

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HAPPY NEW YEAR!

January 2012

IMPORTANT DATES

January 3, Tuesday: School reopens, Regular day care schedule resumes
January 16, Monday: Martin Luther King Day, No School - no day care
February 8, Wednesday: Early Release, Full day care at each location, *Send lunch with your child*
February 20, Monday: President's Day, No School - no day care
February 21-24: School Vacation, Full day care at the CommEd Center, *Send lunch with your child*
FOR VACATION WEEK: PRE-REGISTRATION REQUIRED, NO WALK-INS WILL BE ADMITTED.
February 27, Monday: School reopens, Regular day care schedule resumes

IF YOU HAVE ANOTHER CHILD PLANNING TO ENTER OUR K/CC OR LION'S DEN PRESCHOOL PROGRAMS IN SEPTEMBER OF 2012, YOU CAN REGISTER NOW TO HOLD THE SPOT.

Before we hold open registration for the Lion's Den Preschool and Kindergarten/Childcare (K/CC) Programs for the 2012/2013 school year, we are offering those of you who are currently enrolled in our programs the opportunity to register your preschoolers and/or kindergartners early. **These two programs are filled on a first-come, first-served basis.** Early registration helps with our staff planning and ensures a better program for your child. Tuition for 2012-2013 programs will be billed in August.

The early registration window for K/CC will run from Tuesday, January 3rd, through Friday, January 6th. Registrations for K/CC will open to the general public on Tuesday, January 10th.

Early Lion's Den registration will run from Tuesday, January 3rd, through Friday, January 20th. Registrations for the LION'S DEN PRESCHOOL will open to the general public on Monday, January 23rd.

Forms are available in our office and on our website at [www.ChelmsfordCommunityEducation.org/2012 EarlyReg.htm](http://www.ChelmsfordCommunityEducation.org/2012EarlyReg.htm) (note that there is no link provided to this page from our website - you must type in the address). Only the \$10 registration fee is due with the completed application.

CHILDREN CURRENTLY ATTENDING OUR PROGRAMS DO NOT NEED TO DO ANYTHING -- THEY REMAIN ENROLLED THROUGH JUNE OF 2012. This early registration opportunity for K/CC and the Lion's Den Preschool only applies to younger siblings.

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SNOW INFO: With expected driving delays, we ask that you make arrangements to pick up your child before 6:00 pm. Please have one of your emergency back-ups local to the centers in the event that you cannot get to Chelmsford in a timely manner to pick up your child early.

Our staff has been asked to record late pick-ups. Reminder: the late pick-up charge is \$10.00 per child for each 15 minutes (or portion) beyond your scheduled time. This fee will be added to your monthly statement.

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When school is cancelled due to snow, we make every effort to remain open.

Please watch Cable 8, 10 or 22 for one of the following announcements:
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• **All schools closed - Extended Day is cancelled.** (Self-explanatory.)

OR

• **All schools closed – The full day Childcare Program at the Chelmsford Community Education Center will open at 8:00am.**

Please send a lunch with your child.

OR

• **Two hour delay - Chelmsford Community Education Programs open at 8:00am.**

(Kindergarten/Child Care will open at 11:00.)

In addition to watching Cable TV, we are usually able to update our answering machine and our website with information on the status of the Extended Day Program, so feel free to call 978- 251-5151 or visit **www.ChelmsfordCommunityEducation.org** for the latest on school closings or delays.

Massachusetts is IDLE-FREE. Please obey the law during drop off & pick up.

Detailed information regarding February Vacation will be sent out in next month's newsletter. Please remember this important information below:

PREREGISTRATION IS REQUIRED.

We are open for four days during February vacation; Tuesday through Friday the 21st - 24th. Registration for February Vacation will begin in January.

The last day to register will be on Friday, February the 10th.

Please Note:

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| <p>THERE IS NO GRACE PERIOD FOR LATE REGISTRATIONS OR ANY WALK-INS ALLOWED.</p> |
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Thank you