



CHELMSFORD COMMUNITY EDUCATION

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Chelmsford, Massachusetts 01824
Phone: 978-251-5151 Fax: 978-251-5154
www.ChelmsfordCommunityEducation.org

June 2010

IMPORTANT DATES

June 17, Thursday	Last day of school --- Full day of school; day care available until 6:00 pm.
June 18, Friday	Start of Summerfest 2010 at Center School.

Thursday, June 17th, is the last day of school for students. This will be a full day of school. Our day care program will be available until 6:00 pm, as usual.

Reminder About June Billing

Tuition payments are broken down into equal monthly payments for the ten months of the school year, covering the 180 school days. Therefore, this June bill reflects your regular monthly tuition rate. **Please note: All past due balances must be paid in full before registering for Summerfest 2010**

As always, please feel free to call us if you have any questions, 978-251-5151.

Reminder: During the school year *Chelmsford Community Education* has a convenient service called EZ-EFT that makes it easy for you to pay your child care fee automatically — at absolutely no cost to you. The simple authorization form allows us to bill your financial institution on the due date. There is no need for you to write checks, remember to drop off or mail them. Your record of payment will be listed each month on your banking statement (**and at your request we can also provide you a complete statement of charges and credits each month**).

Getting started is easy. Simply complete the authorization form included on our web site, or pick up a form from your daycare center or our office at 170 Dalton Road, Chelmsford MA. Attach a voided check to the form and return it to us.

With your busy schedule, it's nice to know that you will have one less task to perform each *month* with absolutely no cost or effort on your part. Sign up for EZ-EFT today!

Electronic Fund Transfers are a convenient, secure method which will enable us to keep administration costs down. Our goal is to provide a high quality daycare program at reasonable rates.

Thank you!

Summerfest 2010

Begins on Friday, June 18th, and continues through Friday, August 27th

2010 - 2011 SCHOOL YEAR BEGINS ON TUESDAY, SEPTEMBER 7, 2010.